

RISK ASSESSMENT / METHOD STATEMENT (RAMS)

ASSESSMENT DETAILS	PERSONS AT RISK	MINIMUM PPE REQUIREMENTS	RESIDUAL RISK
Assessment Address: Reactive properties	Employee ✓	Head ✓	LOW – minor risk, ensure that controls are adhered too, activity need not alter. MEDIUM – moderate risk; can continue but only with suitable control measures in place and with care and due diligence HIGH – Extreme/unacceptable risk, control measures MUST be taken to reduce to medium before work can continue.
	Other operatives ✓	Foot ✓	
Type of works: Various Reactive works	Visitors ✓	Hearing ✓	
Date:	Apprentice ✓	Eye ✓	
Completed by:	Members of the public ✓	Wet weather ✓	
	Vulnerable person ✓	Other (Specify)	

If any Hazard is not identified below, please inform Site Manager Before works commence.

All Sites must comply to CDM 2015

RISK ASSESSMENT

DESCRIPTION OF HAZARD	RISKS	RISK (L,M,H)	CONTROL MEASURES REQUIRED	RISK (L,M,H)
Coronavirus	<ul style="list-style-type: none"> • inhalation of spores • Cough • High temperture • Resportory failure • Death 	H	<ul style="list-style-type: none"> • No works to be carried out with any operative who has tested positive to Coronavirus. • High temperature, Cough, difficulty breathing, loss of smell or taste. • Wash hands before you start any works with hand soap or with alcohol-based hand wash or alcohol-based hand wipes. • Carry out works in the correct PPE required for the works. • Minimum PPE, Safety Footwear, Face mask N95 approved, disposable gloves and any other PPE That may be required to carry out the works safely. • Clean tools before and after use with alcohol-based wipes. 	L

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Assessment Address: Reactive properties	Employee	✓	Head	<input type="checkbox"/>	Hand Sanitizer	✓	LOW – minor risk, ensure that controls are adhered too, activity need not alter. MEDIUM – moderate risk; can continue but only with suitable control measures in place and with care and due diligence HIGH – Extreme/unacceptable risk, control measures MUST be taken to reduce to medium before work can continue.
	Other operatives	✓	Foot	<input checked="" type="checkbox"/>	Face Mask	✓	
Type of works: Various Reactive works	Visitors	✓	Hearing	<input type="checkbox"/>	Disposable Gloves	✓	
Date:	Apprentice	✓	Eye	<input checked="" type="checkbox"/>	Wet weather	✓	
Completed by:	Members of the public	✓					
	Vulnerable person	✓	Other (Specify)				

Pets	Bites Scratches Infection Sepsis	H	<p>Ask Tenant to move Pets to another secure room so you can carry out your works.</p> <p>If Pet goes for you stand behind the owner as this will usually calm the Pet</p> <p>If you can go to a secure room or area where the pet cannot attack you</p> <p>Seek medical advice if attacked by pet/Dog.</p> <p>Have first aid box in vehicle.</p> <p>Report all accidents to your line Manager or safety officer</p>	L
Asbestos	<ul style="list-style-type: none"> • inhalation of fibres/dust • Asbestosis, Mesotheliosiloma 	H	<ul style="list-style-type: none"> • Operatives to have received Asbestos survey before works commence. • All direct and sub-contractors to have read and understood the asbestos survey before they carry out any works. • If in doubt, ask your site manager or Health and safety officer. Contact number for the health and safety officer: 01582 726803. Contact number for your Safety Manager. • If direct or sub-contractors or any other visitors believe that the asbestos survey not adequate information STOP AND DO NOT CARRY OUT ANY WORKS 	L

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Date:	Apprentice ✓	Eye	<input checked="" type="checkbox"/>	Wet weather	✓	
Completed by:	Members of the public ✓ Vulnerable person ✓	Other (Specify)	<input type="checkbox"/>			
<div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"></div> <div style="width: 15%;"></div> <div style="width: 30%; border-left: 1px solid black; padding-left: 10px;"> <ul style="list-style-type: none"> If asbestos is identified. STOP all works immediately and call your Line Manager. Operative to make site area safe and inform the office. Gilmartins call handler to contact Client to inform them of asbestos survey request. If there is an accidental release of ACM, operative to seal area. Gilmartins operative to inform Gilmartins safety team straight way. Gilmartins safety team to contact client's safety team to arrange asbestos removal, and air test. Gilmartins operative to confirm with client what the need to say to the tenant. Asbestos surveys easily accessible to all workers and visitors Appropriate PPE to be used. Safety footwear. Do not handle asbestos as you are not trained to do so. </div> <div style="width: 30%;"></div> </div>						

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Working at heights	<ul style="list-style-type: none"> Falls from ladder Fall from Step Ladder Fall from Platform 	H	<ul style="list-style-type: none"> Use correct ladder or step Ladder for type of works to be carried out. Clean down ladder surface before and Inspect ladder before use for any damage, and record any defect in the ladder log. Remove damaged ladder from site immediately. Monthly inspection carried out by supervisor and findings recorded on ladder log. Any damaged ladders or steps deemed unsafe are reported and replaced. Operative to have working at height training. If you need scaffolding or Scaffolding tower please request RAMS FOR THIS WORKS Any step Platforms to be minimum size 900mm x 600mm x 900mm on Gilmartins sites. Maximum static load, 150kg. Do not over reach from ladder, 3points of contact at all times. Wash hand through out the day with soap and water or Alcohol wipes or sanitiser. 	L
Confined space/Loft areas, under baths/	<ul style="list-style-type: none"> Bending for long periods Back injury Heat exhaustion Gas escape 	H	<ul style="list-style-type: none"> Operatives to carry out Gilmartins induction regarding confined space procedure. Operatives to have frequent rest periods. Replenish fluids regularly. Stand up and straighten back frequently. When working in lofts, no lone working. Use crawl boards in loft areas to protect falls through plasterboard ceilings Use face masks, while carrying out works. Latex clothes to be used at all times. Use alcohol wipes or sanitiser to clean hands. 	L

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Date:	Apprentice ✓	Eye ✓ Wet weather ✓	
Completed by:	Members of the public ✓ Vulnerable person ✓	Other (Specify)	

Concealed areas	<ul style="list-style-type: none"> Under floorboards In wall areas Loft areas 	H	<ul style="list-style-type: none"> When refix floorboards down check what is under the floor boards Try to use the same holes Wall areas use cable finders to locate electrical supplies 	L
Manual Handling/lifting	<ul style="list-style-type: none"> Muscle damage Cuts Bruising of legs/ arms Trips, slips and falls 	M		L
Manual Handling	<ul style="list-style-type: none"> Muscle damage Cuts 	H	<ul style="list-style-type: none"> Ensure operative is competent and has received Manual Handling training. Ensure two operatives carry heavy materials. If you don't need to carry the object, DON'T. Use mechanical aid if possible. Ensure that good housekeeping is maintained. Ensure all sharp objects are covered and unable to cause harm to yourself or others. Confirm the Risk assessment covers all aspects of the manual handling process. 	L

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			<ul style="list-style-type: none"> • Appropriate PPE to be worn, safety foot wear, gloves ,eye protection. • Wash hands before and after carrying out any tasks with soap and water. 	
Mould	<ul style="list-style-type: none"> • Lung Irritation • Sensitisation • Eye Infection • Adverse health affects • Death 	M	<ul style="list-style-type: none"> • Locate source of mould and report findings to office • Ventilate area to be treated • Remove personel from area to be treated • Remove pets from area to be treated • Cover items with dust sheets to stop spills from spray • Make up solution before entering property • Use Face masks with filters • Use eye protection and gloves, safety footwear • Spill kit if there is any spills 	L
Electrical	<ul style="list-style-type: none"> • Electrical shock • Burns • Death 	H	<ul style="list-style-type: none"> • Competent person to carry out electrical works. Require 2394 qualification. • Isolate bathroom circuits. • Lock off devices to isolate services to bathroom before works commence. • Isolate main breaker before installing Fuse board up grade for shower unit. • Permit of works to be used when carrying out electrical works. 	L

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			<ul style="list-style-type: none"> • Safety Signage to be used to inform other operatives of electrical works. • Electrical test equipment to be recalibrated every year. • Correct PPE to be worn, Safety boots, Latex gloves and eye protection, face mask. 	
Electrical / removal Lights and switches	<ul style="list-style-type: none"> • Electrical shock • Burns • Death 	H	<ul style="list-style-type: none"> • Lock off devices to isolate supply or removal of fuse before works commence. • Permit of works to be used for electrical works. • Test lighting circuit before removal of light fitting. • Competent person to carry out electrical works. • Correct PPE to be worn, Safety boots, Latex gloves and eye protection, face mask. 	L
Abrasive wheels	<ul style="list-style-type: none"> • Entanglement • Cuts • Burns 	H	<ul style="list-style-type: none"> • Operatives to have Abrasive wheel training. • Operatives have manual handling training. • Wheel guards to be used at all times when cutting into plasterboard or brick work. • Area to be well ventilated when carrying out the above task. • Operative to have had a face test carried out with appropriate mask, please contact Health & Safety officer on 01582 726803. • Operative to wear suitable PPE eg Safety boots, goggles, gloves, ear defenders face masks have area well ventilated . 	L
Vibration	<ul style="list-style-type: none"> • Vibration white finger • Hand arm vibration 	M	<ul style="list-style-type: none"> • Limit exposure time when carrying out drilling/channeling works. • Have regular breaks. • Operatives to use anti-vibration Gloves. • Annual health surveillance to be carried out, by district nurse or doctor. • Face masks to be worn when carrying out this task. 	L

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Sharps	<ul style="list-style-type: none"> Needles Puncture wounds infections 	M	<ul style="list-style-type: none"> Operatives to check under bath and behind pedestal for any hidden needles or sharps before carrying out works. If found Stop work and call Safety Officer and Site Manger and client. Environmentall team to remove sharps in a control manner before works can commence. 	L
Power Tools	<ul style="list-style-type: none"> Electric shock or entanglment from power tools. 	M	<ul style="list-style-type: none"> Ensure operative has had training regarding safe use of power tools for works to be carried out. Ensure power tools are all 110 v or battery powered. Ensure all power tools are inspected before use and safe to use. Ensure Pat test is carried out on all electrical equipment every 3 months. Remove any damaged equipment from site. Clean equipment before and after use. Correct PPE to be worn, Safety boots,Latex gloves and eye potection,face mask. 	L
Slip, Trip and Falls	<ul style="list-style-type: none"> Sharps stab wounds Cutting hands and feet. Wet floors Cables Uneven surfaces 	M	<ul style="list-style-type: none"> Operatives to not put sharp objects into pockets. If floor area is wet, use spill mat to soak up liquid. If area is wet inform overs. Operatives to wear protective footwear at all times. Clean hands with soap and water through out the day. Adequate lighting to be installed. Operatives to have had Slip trip and falls training. 	L

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Completed by:	Members of the public ✓	Wet weather <input checked="" type="checkbox"/>	
	Vulnerable person ✓	Other (Specify) <input type="checkbox"/>	
		<ul style="list-style-type: none"> Wash hands with hand sanitiser or alcohol wipes. Face mask to be worn at all times. 	
Hot work	<ul style="list-style-type: none"> Soldering Burns Fire explosion 	H <ul style="list-style-type: none"> Competent operatives to carry out works. Level 2 in plumbing. Use Hotworks permit when carrying out soldering copper pipework in bathroom areas and under sink areas in kitchen. Visual checks on equipment to be carried out before works commence. Fire blanket and fire extinguisher on hand when carrying out works. Area to be ventilated during working times. Inspection of 1 hour after works have been completed. Safe storage of gas bottles. COSHH data sheet available for Flux paste. First aid box available in welfare area in Bathroom and in operatives vehicles. Correct PPE to be worn, Safety boots, Latex gloves and eye protection, face mask. Wash hands with soap and water or Alcohol gel or wipes. 	L
HAND TOOLS	<ul style="list-style-type: none"> CUTS ABRASIONS 	M <ul style="list-style-type: none"> Inspect tools before works commence for damage. Remove and replace any damaged tools. Clean tools before and after use with alcohol based product. Wash hands with soap and water or Alcohol gel or wipes 	L

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Solvent Fumes	<ul style="list-style-type: none"> • Dizziness • Sore Eyes • Fainting 	M	<ul style="list-style-type: none"> • Use solvent Glue in well ventilated areas when joining waste pipe work together. • Limit exposure times to fumes. • Do not use naked flame for 30 minutes after solvent been used. • Use gloves when using solvent glue. • When using solvents face mask will be required to limit exposure to solvent fumes. • Use correct PPE, gloves safety footwear, eye protection and face mask. • Have spill kit available if spills occur. 	L
COSHH	<ul style="list-style-type: none"> • Dermatitis 	M	<ul style="list-style-type: none"> • COSHH Data sheets are available on Gilmartins Health & Safety Dropbox app all operatives have access on their hand held devices, Copies will be made available on request. • Gilmartins Safety Officer can send any COSHH data sheet to operatives. • ALL OPERATIVES TO READ COSHH DATA SHEETS BEFORE USING ANY CHEMICALS. • Suitable barrier creams to be used to replenish hands after washing. • Appropriate PPE to be used, Gloves goggles, face mask. 	L
Welfare	<ul style="list-style-type: none"> • Washroom Facilities • WC 	M	<ul style="list-style-type: none"> • All sites to meet current CDM 2015 regulations. • Gilmartins void properties to be used for toilet facilities. • Welfare area to be set up in Kitchen area or Front room area. • Running hot and cold water to be available at all times. • Toilet area to be cleaned every day. • Hand wash and hand cream to be available on site at all times. • Acholol wipes avaiambe to clean hands. 	L

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Date:	Apprentice	✓	Eye	✓	Wet weather	✓	
Completed by:	Members of the public	✓					
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Additional Hazards							
DESCRIPTION OF HAZARD	RISKS	RISK (L,M,H)	CONTROL MEASURES REQUIRED				RISK (L,M,H)

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	Vulnerable person	✓	Other (Specify)				
METHOD STATEMENT							
Plant & Tools Required;	<ul style="list-style-type: none"> All Operatives to be competent and receive adequate training of any machinery that is to be used or involved in their daily works All operatives must adhere to CDM 2015 Regulations at all times. 						
Materials Required;	All materials to be either picked up before or use van stock or to be delivered to site and manual handling training to be given on correct procedures on lifting or moving materials.						
Other essential equipment;	<ul style="list-style-type: none"> Drills Ladder Electrical tester Saws Lock off device Hand Tools Battery Tools Blow torch 						
Specific hazards identified;	<ul style="list-style-type: none"> Coronavirus Works / Falls from Height Manual Handling Pets 						

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Completed by:	Members of the public ✓ Vulnerable person ✓	Other (Specify)	<input type="checkbox"/>			
	<ul style="list-style-type: none"> Burns from soldering. Electrocution Poor ventilation 					
Sequence of Operations;	<ol style="list-style-type: none"> Site contact made – inductions arranged as required. All operatives must adhere to CDM 2015 regulations. Review Risk assessment with site conditions – ensure any further hazards identified are controlled. If property was built before 1980 carry out lead paint test on all woodwork that requires painting. Please send results to Client and Health and Safety officer. COSHH assessments, please see Gilmartins Dropbox app for COSHH data sheets. Ensure the operatives carry out inspection of all tools to be used for damage. All operatives to be competent in the type of works they will be carrying out. Accidents to be reported to foreman / Supervisor and Health and safety officer - 01582 726803/site super visors or Call handler. Gilmartins operatives or Sub-contractors to already have face mask and latex clothes on before entering the property. Operative to attend property and knock on door and step back 2. Operative to clean area with wipes and clean their tools. Operative to wash hands with soap and water or Alcohol wipes or sanitizer before during and after works have been completed. If tenant has Pets, please request they move them to another secure room, before you can start works. Operative to carry out repairs. Operative to take photos of works they have carried out. Wipe down area and tools you have used with alcohol wipes. Once leaving the property operatives to remove gloves and dispose of in double bagged waste bag. Operatives to replenish PPE as required. General housekeeping to be kept at all times. 					

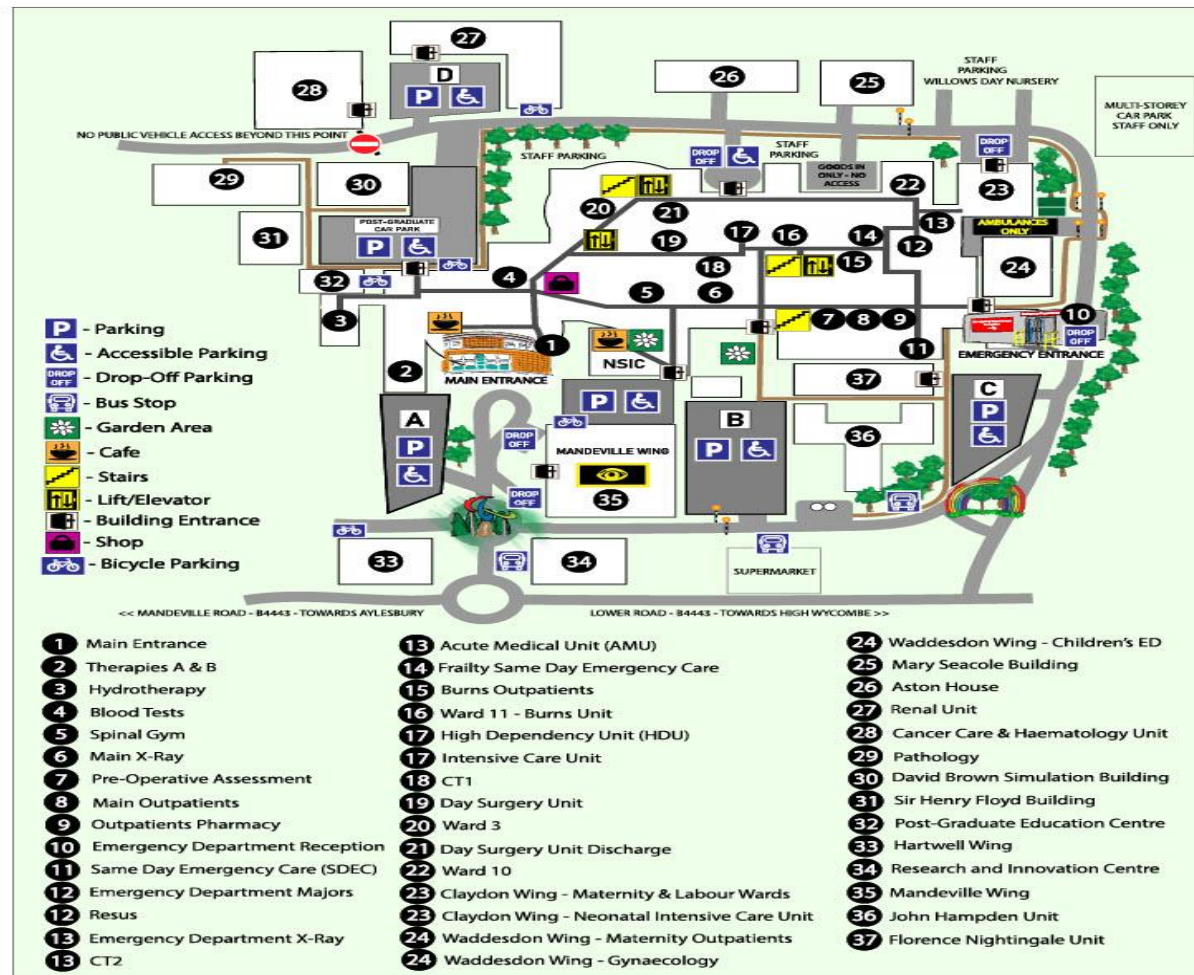
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Emergency Procedures;	<p>Call 999 and advise the appropriate emergency services.</p> <p>Fire extinguishers and First aid kits located in in company vehicles.</p> <p>Inform Gilmartins Safety Officer Richard Delacy or Health and Safety Director Robert Gilmartin on 01582 726803 or 07825505922</p> <p>Do NOT move the injured person unless it is absolutely necessary, and they are in danger by remaining where they are.</p> <p>Keep the injured person warm and dry</p> <p>Contact emergency services if required.</p> <p>Local Hospital Details:</p> <p>Stoke Mandeville Hospital</p> <p>Mandeville Rd, Aylesbury HP21 8AL</p>
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First Aid;	A first aid box is available within each of the company's vehicles and welfare areas. Report all accidents to Gilmartins health and safety officer on 01582 726803 Always use your mask and latex gloves at all times. Face mask, disposable gloves, hand wipes and hand sanitizer. Normal PPE is still required safety footwear, eye protection ear defenders were required.		
Waste / Environmental pre-cautions;	Follow all waste procedures on site. All rubbish must be removed from site. Site must be kept clean at all times. Do not leave rubbish to accumulate in garden areas. Hazardous waste to be collected by Crawley waste disposal centres, call office to arrange this 01582 726803		

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Completed by:	Members of the public ✓	Wet weather <input checked="" type="checkbox"/>	
	Vulnerable person ✓	Other (Specify) <input type="checkbox"/>	
Other information / Comments;	Asbestos survey will be available before works commence. Confirm with Tenants before entering property that NO one has Coronavirus symptoms or has tested positive Always stay 2 meters away from anyone who may come inContact with yourself.		
Monitoring and Review;	This RAMS document will be reviewed regularly in line with our risk assessment procedures. Any changes made will be done so and communicated to all operatives accordingly.		

Print Name:	Signature:	Date: